

**University of King's College
Dependent Tuition Waiver (Undergraduate Program)**

The dependent tuition fee waiver (if approved) will waive half the tuition cost for undergraduate nonprofessional credit courses only. Students are responsible for paying the remaining tuition and all incidental fees. For more information please visit: <https://policies.ukings.ca/tuition-fee-waiver/>

Name of Student: _____ Student ID No.: _____

Address: _____ Date of Birth: _____
 _____ Student SIN: _____

Name of Program: _____ Relationship to Employee: _____

Student Signature: _____ Date: _____

Faculty/Staff Dependent Certification: I certify I am currently employed at King's and the applicant is a dependent of mine under Federal Income Tax regulations or a dependant for whom I provided herewith evidence of the required maintenance payments.

Faculty/Staff Member's Name: _____ Date: _____

Faculty/Staff Member's Signature: _____

Please submit to the Student Accounts Office (in person or email accounts@ukings.ca) before the term's tuition and fee due date. Once approved, the waiver will be posted the first business day after the term due date and a T4A will be issued to the student at the end of the calendar year. To avoid all late charges, full payment is due the first business day after the term due date. For employees who leave the College during a term, the current tuition fee waiver will remain, but all future terms will not. If you will be applying for a student loan, wish to obtain an estimate, or plan on taking a spring/summer course(s), please email accounts@ukings.ca. A new form is due at the start of each academic school year.

Bursar's Office Use Only:	Fall	Winter	Summer
Employee full time, 2+ Years	_____	_____	_____
Student 25 years old or less	_____	_____	_____
First Undergrad. Degree	_____	_____	_____
Total Tuition Fee	_____	_____	_____
Eligible Waiver %	50%	50%	50%
Signature:	_____	_____	_____
Date:	_____	_____	_____