

University of King's College
Committee on Research and Travel
Application for a Supplemental Leave Grant

Name: _____

(A Professor on sabbatical stipend may claim a supplementary leave benefit; this will be between twenty-five and thirty-three percent of the amount of salary forfeited by the sabbatical leave. The claim must request and justify a dollar value: King's will not normally grant more than the Dalhousie average. See Pink Book section 4.5.8.)

1. What percentage of your salary are you receiving as your sabbatical leave benefit?

For what period? _____

2. Describe briefly your sabbatical research project:

3. Itemize the expenses (in connection with your leave project) which the supplemental leave grant would meet.

4. Total Amount Requested: \$ _____

5. Amount Approved* \$ _____

*Amount subject to maximum, see section below.

Approved by:

Chair, Committee of Research and Travel

Vice-President

NOTE: Copies of approved form to be distributed to: Applicant, Vice-President, Bursar

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Thirty-three percent of the amount of salary forfeited by the sabbatical leave:

_____.

Normal grant _____ for six months leave and _____ for one year.

Amount approved _____

Reviewed by Vice President:

And by Bursar's office:
